



**STATE OF IDAHO
BUREAU OF HOMELAND SECURITY**

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December 3, 2009

It is that time of year to begin the TIER II reporting process. Companies must file annual chemical inventory reports (TIER II's) on hazardous chemicals they store on site above certain quantities. These reports are submitted to LEPC's, fire departments and the state Bureau of Homeland Security. The reports tell where the chemical is located in the facility, how much is stored, and who to contact in an emergency. This information will allow you to map these facilities and see where heavy concentrations of chemicals are located.

The capability is available to receive electronic Tier II submissions in your jurisdiction. A list of agencies that received electronic Tier II's last year is attached. If you would like to participate, please create an e-mail address to receive them. As an example, the State of Idaho e-mail address for Tier II submissions is tier2@bhs.idaho.gov. **If we receive the information from you before December 31, 2009, we will provide your Tier II e-mail address to the reporting parties on our web site.** Tier II Submit, the software to manage these electronic files, is available at no cost on the EPA website at:

<http://www.epa.gov/emergencies/content/epcra/tier2.htm>

You may still receive some reports on paper as not all the reporting parties elect to use the electronic method.

If you do not want to receive the Tier II's electronically, we will list only the name and address of the LEPC for your county. **Please send an e-mail before December 1, 2009 to:** mmcclaine@bhs.idaho.gov **with the e-mail address or the name and address where you would like your Tier II's to be submitted.** This information will be posted on our website.

New Version of CAMEO:

- Download CAMEO 2.1 at <http://www.epa.gov/emergencies/content/cameo/cameo.htm>

If you have questions, or would like additional information or links, please contact Mark McClaine at (208) 272-4491, or mmcclaine@bhs.idaho.gov I can be reached at (208) 422-5723, or mhalverson@bhs.idaho.gov.

Thank you for your continuing efforts in making Idaho a safe place to live.

Sincerely,

Mary Halverson
Idaho Bureau of Homeland Security